

Rescue Union School District
2390 Bass Lake Road, Rescue, California 95672
BOARD OF TRUSTEES
REGULAR MEETING MINUTES

Tuesday, June 12, 2018 - 6:30 p.m. Open Session (Closed Session at 5:30 p.m.)
Rescue District Office Board Room
Teleconference site: 280 Alisal Road, Solvang, CA 93463

DISTRICT MISSION

Rescue Union School District, in partnership with families and the community, is dedicated to the success of every student by providing a challenging, comprehensive, and quality education in a safe environment in which all individuals are respected, valued, connected, and supported.

ITEM	ITEM DESCRIPTION
CALL TO ORDER:	Board president called the meeting to order at 6:30 p.m.
ROLL CALL:	<ul style="list-style-type: none"> ✓ Nancy Brownell, President ✓ Kim White, Vice President <li style="padding-left: 20px;">Suzanna George, Clerk ✓ Stephanie Kent, Member ✓ Tagg Neal, Member (Teleconferencing) ✓ Cheryl Olson, Superintendent and Board Secretary ✓ Sean Martin, Assistant Superintendent of Business Services ✓ Dave Scroggins, Assistant Superintendent of Curriculum and Instruction
OPEN SESSION:	The Board president convened open session in the Board Room.
Welcome	The Board president provided an introduction to Board meeting proceedings.
Flag Salute	The Board president led the flag salute.
1. Adoption of Agenda (Consideration for Action)	Trustee White moved and Trustee Kent seconded to approve the agenda. The motion passed 4-0. Ayes: Trustees Kent, White Neal and Brownell
REPORTS AND COMMUNICATION:	
Report from Closed Session	Closed session was postponed until the June 19, 2018 Regular Board Meeting.
2. Board Member Reports	This item is provided as an opportunity for trustees to give District related reports.
3. Superintendent's Report (Supplement)	<p>The Superintendent will provide a report to the Board of Trustees on activities throughout the district.</p> <p>The Superintendent reported on the wonderful 8th grade promotion ceremonies and thanked staff and parents who worked hard at the last minute to change the locations due to the weather. Marina Village was held at Rolling Hills Church and Pleasant Grove was able to move inside the gym and also stream the event in the multipurpose room.</p>

	<p>The 5th grade promotions were also wonderful and it was really nice to see how each school celebrates.</p> <p>It was a night of thanks as Superintendent Olson also thanked the business department; Sean Martin and Janice Klee for their tireless efforts to finalizing our budget and Cindy Pope and Carolyn Freeman for the long hours they have put in preparing the retro checks. She also expressed her appreciation to Dave Scroggins for his work on the LCAP.</p> <p>And last Mrs. Olson thanked the Board, our team, teachers and staffs for allowing her the privilege of serving alongside everyone this year. “I have appreciated everyone in this district, I am honored to be here and am looking forward to next year.”</p> <p>The Difference Maker this month, for District Office staff, was awarded to Carolyn Freeman, Payroll Technician.</p>
<p>4. Department Updates: Facilities</p>	<p>The Board will receive updates on current activities within these departments.</p> <p>Assistant Superintendent of Business Services provide an update on summer facility projects that included:</p> <ul style="list-style-type: none"> • Marina Village two-story project – completion and move in • Jackson roof project • Marina Village multipurpose room window and wall repair • Site fundraiser projects – Marina Village, Pleasant Grove and LV Drinking Fountains • Rescue Playground • Purchase of Extended Day portables at Lake Forest and Green Valley
<p>PUBLIC COMMENTS:</p>	<p>Public comment: Sheila Fruge – Jackson parent RE: Room parent policy and CAC process</p>
<p>GENERAL</p>	
<p>5. Public Hearing – Local Control Accountability Plan (LCAP)</p> <p>(Supplement)</p> <p>(Hearing)</p> <p>Superintendent</p>	<p>The governing board of a school district shall hold at least one public hearing to solicit the recommendations and comments from the public regarding the specific actions and expenditures proposed to be included in the Local Control Accountability Plan.</p> <p>OPEN PUBLIC HEARING: 6:59 p.m. CLOSE PUBLIC HEARING: 7:03 p.m.</p> <p>Comments: Sheila Fruge – Jackson Parent RE: Special Education accountability</p>
<p>CURRICULUM AND INSTRUCTION</p>	
<p>6. Instructional Materials Social Studies Adoption Grades 6-8</p> <p>(Supplement)</p> <p>(Consideration for Action)</p>	<p>Rescue Union middle school teachers participated in an in-depth review of all materials on the recommended list. After piloting the program and analyzing the programs for standards alignment, student engagement, and how well they promoted critical thinking and collaboration by unanimous consensus, TCI program has been</p>

Assistant Superintendent of Curriculum and Instruction	selected to best meet the needs of students. District Administration recommends adoption of the TCI program for grades 6-8. Trustee White moved and Trustee Kent seconded to approve the TCI Instructional Materials Social Studies Adoption Grades 6-8. The motion passed 4-0. Ayes: Trustees Kent, White, Neal and Brownell
BUSINESS AND FACILITIES ITEMS:	These items are provided for Board information, discussion, and/or action.
7. Public Hearing – Proposed Budget 2018-2019 (Supplement) (Hearing) Assistant Superintendent of Business Services	Each year the governing board of each school district shall hold a public hearing on the budget to be adopted for the subsequent fiscal year. OPEN PUBLIC HEARING: 8:22 p.m. CLOSE PUBLIC HEARING: 8:25 p.m. Sheila Fruge – Jackson Parent RE: Special Education accountability
8. Statement of Reasons for Assigned and Unassigned Reserves Above the State Recommended Minimum Level (Supplement) (Discussion Only) Assistant Superintendent of Business Services	The Board reviewed and discussed Statement of Reasons for Assigned and Unassigned Reserves Above the State Recommended Minimum Level. Per Education Code Section 42127(a)(2)(B) school districts are required to include this statement with the presentation of the adopted budget.
9. Superintendent Contract (Supplement) (Consideration for Action) Assistant Superintendent of Business Services	The Board considered approval of the updated salary adjustments (1% in 2017-18 and 2018-19) and contract language clarification to the Superintendent’s contract.. Trustee White moved and Trustee Kent seconded to approve the adjustments to the Superintendent’s Contract. The motion passed 4-0. Ayes: Trustees Kent, White, Neal and Brownell
CONSENT AGENDA: (Consideration for Action)	All matters listed under Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. A motion as referenced below will enact all items. Item # 10 pulled for separate vote Item #15 pulled for discussion and separate vote Trustee White moved and Trustee Kent seconded to approve the balance of the agenda. The motion passed 4-0. Ayes: Trustees Kent, White, Neal and Brownell
10. Board Meeting Minutes (Supplement)	Minutes of May 8, 2018 Regular Board Meeting.

	<p>Trustee White moved and Trustee Kent seconded to approve the minutes of the May 8, 2018 Regular Board Meeting. The motion passed 3-0 with one abstention.</p> <p>Ayes: Trustees Kent, White and Neal Abstain: Trustee Brownell</p>
11. Board Study Session Minutes (Supplement)	Minutes of May 22, 2018 Board Study Session.
12. District Expenditure Warrants (Supplement)	Warrants must regularly be presented to the Board of Trustees for ratification. Detailed warrant order listings are available at the District Office. The supplement reflects expenditures from 5/16/18 through 6/5/18.
13. District Purchase Orders	Purchase orders must regularly be presented to the Board of Trustees for ratification. The supplemental reflects expenditures from 5/3/18 through 6/6/18.
14. Personnel (Supplement)	Rescue Union School District's long-range goal is to recruit a diverse, high quality staff whose goals and philosophies are student focused. Periodically, changes in staffing occur due to need for additional positions, resignations, or requests for leaves of absence. All positions listed are within current budget allocations.
A. Certificated Personnel Employment:	<p>Anne Muse-Fisher, Teacher, (.5 FTE), Green Valley, effective 8/7/18</p> <p>Mary Brown, Nurse, temporary assignment, (.2176 FTE), Lakeview, effective 8/7/18</p> <p>Ana Mountain, temporary teaching assignment, (1.0 FTE), Lake Forest, effective 8/7/18</p> <p>Stephanie Polnasek, temporary teaching assignment, (.2011 FTE), Lakeview, effective 8/7/18</p> <p>McKenzie Southard, temporary teaching assignment, (1.0 FTE), Rescue, effective 8/7/18</p> <p>Stephen Waymire, temporary teaching assignment, (1.0 FTE), Pleasant Grove, effective 8/7/18</p>
B. Classified Personnel Dismissal: Leave of Absence (LOA): Resignation:	<p>Employee #3316, (.75 FTE), effective 5/28/18</p> <p>Employee #3214, (.375 FTE), effective 5/28/18</p> <p>Employee #3452, (.5313 FTE), effective 5/4/18</p> <p>Susanna Belli, School Secretary, (1.0 FTE), 17 day LOA, effective 7/1/18</p> <p>Alexis Diaz, Yard Supervisor, (.5313 FTE), Lakeview, effective 5/28/18</p> <p>Nancy Jannisse, IA SDC Paraeducator, (.75 FTE), Jackson, effective 5/28/18</p> <p>Louisa Matsumoto, Yard Supervisor, (.2288 FTE), Jackson, effective 5/28/18</p> <p>Mayah Nepo, Yard Supervisor, (.4900 FTE), Lakeview, effective 5/28/18</p>

	Alexis Ryan, Health Office Aide, (.4688 FTE), Marina Village, 8/28/18
15. Out-of-State Travel National Education Conference (Supplement)	The Board will consider the out-of-state travel for one principal and one two teacher to attend the SDE National Education Conference being held in Las Vegas, Nevada. <i>Amended: Two teachers will be participating in the conference</i> Trustee Neal moved and Trustee White seconded to approve attendance for two teachers to the National Education Conference. The motion passed 4-0. Ayes: Trustees Kent, White, Neal and Brownell.
16. Library Services MOU – RUSD and the El Dorado County Office of Education (Supplement)	The District has identified the El Dorado County Office of Education as the entity that will provide general oversight of school library services. Administration recommends approval of the Memorandum of Understanding (MOU).
17. Donations (Supplement)	The Board and District appreciate and accept the following donations: <u>Pleasant Grove Middle School</u> – \$14,660.00 through the Intel Volunteer Grant Program <u>Rescue Elementary School</u> – \$8,245.00 through the Intel Volunteer Grant Program
CLOSED SESSION:	The Board may reconvene to closed session as authorized by Government Code Sections 3549.1, 54956.9, 54956.8, 54957, and 54957.6 and Education Code Sections 35146 and 48918.
OPEN SESSION:	Reconvene open session
REPORT FROM CLOSED SESSION:	The Board president will report any action taken in closed session.
ADJOURNMENT:	Trustee White moved to adjourn the meeting at 8:32 p.m.

RESCUE UNION SCHOOL DISTRICT

AGENDA ITEM: Certificated Personnel

BACKGROUND:

Periodically changes in certificated staffing occur due to hiring, resignations or request for leaves of absence. The Board must formally approve these requests.

STATUS:

The following certificated personnel changes are listed on the agenda.

Name	Personnel Action	Position FTE	Position	School or Dept.	Effective Date
Daniel Childers	Employment	1.0	Teacher	Marina Village	8/7/18
Michael Smith	Employment	1.0	Teacher	Jackson	8/7/18
Elyse Brett	Employment (Temp)	1.0	Teacher	Rescue	8/7/18
Jennifer Craig	Employment (Temp)	.8251	Counselor	Jackson/Lakeview	8/7/18
Jennine Inghram	Employment (Temp)	1.0	Teacher	Green Valley	8/7/18
Kristen McKelvey	Employment (Temp)	.6230	Counselor	Lake Forest	8/7/18
Jennifer Santos	Employment (Temp)	.50	Teacher	Marina Village	8/7/18
Amy Schwary	Employment (Temp)	1.0	Teacher	Green Valley	8/7/18
Angelica Garcia	Promotion	1.0	Teacher	Rescue	8/7/18

FISCAL IMPACT:

Fiscal impact will be reflected in the 2018-19 budget.

BOARD GOAL:

Board Focus Goal IV – STAFF NEEDS:

Attract and retain diverse, knowledgeable, dedicated employees who are skilled and supported in their commitment to providing quality education for our students.

RECOMMENDATION:

The Superintendent recommends the Board approve the above personnel actions.



Karen M. Rezendes
Attorney at Law

E-mail: krezendes@lozanosmith.com

June 4, 2018

Cheryl Olson
Superintendent
Rescue Union School District
2390 Bass Lake Road
Rescue, CA 95672

Re: 2018-2019 Agreement for Legal Services

Dear Ms. Olson:

Thank you for the opportunity to partner with you during the 2017-2018 school year. We appreciate the trust you place in Lozano Smith, and we look forward to another promising year for your district and students.

We are pleased to note that there are no changes to our current agreement for legal services and our rate structure remains unchanged.

As a valued client, we invite you to take advantage of Lozano Smith's portal of client resources at (LozanoSmith.com/clientresources). The portal contains resources for some of the most pertinent legal issues, and incorporates trainings prepared in partnership with the State's leading education associations.

As a firm, we will continue to bill actual time spent, without any required minimum billing period for phone calls or email correspondence. Our practice, designed to save costs for clients, will remain at the industry-leading 1/10 (.10) of an hour increment. In addition, we also continue to use a "tiered" billing system to ensure that when appropriate, associate attorneys can be utilized, providing you with cost savings. Each of our attorneys is placed at the appropriate "tier" based on their experience.

As part of an annual review, we adjust legal staff fees to reflect updated tiered status for attorneys based upon their years of experience. The tier structure established in our current agreement for legal services is not changing, and we will extend our current agreement into the 2018-2019 year. Should you have questions regarding the billing rate for a particular attorney, please feel free to contact us.

Ms. Olson
June 4, 2018
Page 2

Because there are no changes to our agreement for legal services, there is no legal requirement for Board approval. If you prefer to take the matter to the Board, we would be pleased to provide you with a new agreement for 2018-2019.

We look forward to another rewarding year, together.

Sincerely,

LOZANO SMITH

A handwritten signature in blue ink that reads "Karen M. Rezendes". The signature is written in a cursive style with a large initial "K" and "R".

Karen M. Rezendes
Managing Partner

KMR/lt

2018-19 Certification of Assurances

Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at <http://www.cde.ca.gov/fg/aa/co/ca18asstoc.asp>.

CDE Program Contact:

Joy Paull, jpaul@cde.ca.gov, 916-319-0297

Consolidated Application Certification Statement

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to participate in the monitoring process regarding the use of these funds according to the standards and criteria set forth by the California Department of Education Federal Program Monitoring (FPM) Office. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this form are on file.

Authorized Representative's Full Name	Sean Martin
Authorized Representative's Signature	
Authorized Representative's Title	Assistant Superintendent
Authorized Representative Signature Date	05/16/2018

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2018-19 Protected Prayer Certification

ESSA Section 8524 specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

CDE Program Contact:

Franco Rozic, Title I Monitoring and Support Office, frozic@cde.ca.gov, 916-319-0269

Protected Prayer Certification Statement

The LEA hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

The authorized representative agrees to the above statement	Yes
Authorized Representative's Full Name	Sean Martin
Authorized Representative Title	Assistant Superintendent
Authorized Representative Signature Date	05/16/2018
Comment If the LEA is not able to certify at this time an explanation must be provided in the Comment field. (Maximum 500 characters)	

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2018-19 LCAP Federal Addendum Certification

CDE Program Contact:

Local Agency Systems Support Office, LCFF@cde.ca.gov, 916-323-5233

Pursuant to Section 1112 (Title 20, United States Code, Section 6312) of the Elementary and Secondary Education Act, as amended by the Every Student Succeeds Act (ESSA), a local educational agency (LEA) may receive a subgrant from the State only if the LEA has on file with the State a plan approved by the State educational agency.

Within California, LEAs that apply for ESSA funds are required to complete the Local Control and Accountability Plan (LCAP), the LCAP Federal Addendum Template (Addendum), and the Consolidated Application (ConApp). The LCAP, in conjunction with the Addendum and the ConApp, serve as the ESSA LEA Plan.

In order to apply for funds, the LEA must certify that the completed Addendum will be approved by the local governing board or governing body of the LEA and submitted to the California Department of Education (CDE), and that the LEA will work with the CDE to ensure that the Addendum addresses all required provisions of the ESSA programs for which they are applying for federal education funds.

County Offices of Education and School Districts Enter the original approval date of the county office of education or school district 2017-18 – 2019-20 LCAP	08/28/2017
Charter Schools Enter the adoption date of the charter school LCAP	
Authorized Representative's Full Name	Dave Scroggins
Authorized Representative's Title	Assistant Superintendent

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2018-19 Application for Funding

CDE Program Contact:

Education Data Office, ConApp@cde.ca.gov, 916-319-0297

Local Governing Board Approval

The LEA is required to review and receive approval of their Application for Funding selections with their local governing board.

Date of approval by local governing board	06/19/2018
---	------------

District English Learner Advisory Committee (DELAC) Review

Per Title 5 of the California Code of Regulations Section 11308, if your district has more than 50 English learners the district must establish a District English Learner Advisory Committee (DELAC) and involve them in the application for funding for programs that serve English learners.

DELAC representative's full name	Amy Bohren
DELAC review date	05/14/2018
Meeting minutes web address Please enter the Web address of DELAC review meeting minutes (format http://SomeWebsiteName.xxx). If a Web address is not available, the LEA must keep the minutes on file which indicates that the application is approved by the committee.	http://www.rescueusd.org/Departments/Curriculum--Instruction/LCAP/index.html
DELAC comment If an advisory committee refused to review the application, or if DELAC review is not applicable, enter a comment. (Maximum 500 characters)	

Application for Categorical Programs

To receive specific categorical funds for a school year the LEA must apply for the fund by selecting Yes. Only the categorical funds the LEA is eligible to receive are displayed.

Title I, Part A (Basic Grant) ESSA Sec. 1111 et seq. SACS 3010	Yes
Title II, Part A (Supporting Effective Instruction) ESEA Sec. 2104 SACS 4035	Yes
Title III English Learner ESEA Sec. 3102 SACS 4203	Yes
Title III Immigrant ESEA Sec. 3102 SACS 4201	Yes

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2018-19 Application for Funding

CDE Program Contact:

Education Data Office, ConApp@cde.ca.gov, 916-319-0297

Title IV, Part A (Student Support) ESSA Sec. 1112(b) SACS 4127	Yes
---	-----

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

Item: 11
Date: June 19, 2018

RESCUE UNION SCHOOL DISTRICT

AGENDA ITEM: Report of Surplus Property

BACKGROUND:

Board policy allows staff to identify District property which is unusable, obsolete, or no longer needed by the District to be declared surplus so disposal and/or public sale can proceed

STATUS:

The enclosed Report of Surplus District Equipment lists equipment that is unusable, unsafe or too costly to repair. The estimated value of most of the equipment is of insufficient value to defray the costs of arranging a sale. The property may be donated to a charitable organization or disposed of in the local public materials recovery facility.

FISCAL IMPACT:

N/A

BOARD GOAL:

The district will keep furniture and equipment in good working order.

RECOMMENDATION:

The Board of Trustees approve the attached declaration of surplus property.

Rescue Union School District
Report of Surplus Equipment

Date: 6/12/2018

School / Department Data

District Use Only

Name of School / Department:	District Office	Type of Disposition:
Name / Title of Person to Contact for Further Information:	Sharon Laurel	Board Approval Date:
Building / Room Number Which Equipment Was Assigned:	District Office	Disposition Contact:

Inventory Number*	Condition Code	Description	Total Units	Estimated Value (Per Unit)	Estimated Cost of Disposition	Estimated Total Price	DISTRICT USE ONLY	
							Asset Number	Disposition Code
N/A	N/A	Miscellaneous outdated office supplies	N/A	None	None	None		
N/A	N/A	Micellaneous unusable furniture - MV		None	None	None		

Cheryl Olson
Principal / Supervisor Signature

Code	Description
A	Fair Equipment that is usable without repairs, but is somewhat worn or deteriorated and soon may require repair.
B	Poor Equipment that is usable but is considerably worn or deteriorated. The remaining utility is limited or major repairs will be required.
C	Unusable, cannot be repaired.

* If there is no inventory number on the equipment, please record the serial number or model number in its place.

Rescue Union School District

Report of Surplus Equipment

Date: 6/12/2018

School / Department Data		District Use Only	
Name of School / Department:	Technology Department	Type of Disposition:	
Name / Title of Person to Contact for Further Information:	Larry Garcia, IT Manager	Board Approval Date:	
Building / Room Number Which Equipment Was Assigned:	School Labs	Disposition Contact:	

Inventory Number*	Condition Code	Description	Total Units	Estimated Value (Per Unit)	Estimated Cost of Disposition	Estimated Total Price	DISTRICT USE ONLY	
							Asset Number	Disposition Code
	B	10ZiG Zero Clients	100	\$ 25.00	\$ -	\$ 2,500.00		



 Principal / Supervisor Signature

Code	Description
A	Fair Equipment that is usable without repairs, but is somewhat worn or deteriorated and soon may require repair.
B	Poor Equipment that is usable but is considerably worn or deteriorated. The remaining utility is limited or major repairs will be required.
C	Unusable, cannot be repaired.